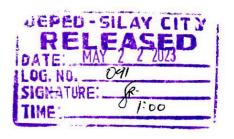


Republic of the Philippines

Department of Education region vi - western visayas schools division of silay city



May 22, 2023

TO: OIC - Assistant Schools Division Superintendent Chief Education Supervisors Education Program Supervisors Public Schools District Supervisors Elementary and Secondary School Heads All Others Concerned

Dear Sirs/Mesdames:

Please be informed that there will be a pre-planning meeting for the conduct of Development, Quality Assurance and Digitization of Division-Initiated SPED Learning Resources (LRs) on May 22, 2023, 1:30 p.m.- 3:00 p.m at the LRMS Office, Library Hub.

Participants to this meeting are the following:

Carmel Joy P. Aujero, EdD –EPS-LRMS Carmelita G. Sumaylo – PSDS Emily D. Claro, EdD – Division SPED Focal Person Jerry R. Baguios – Division Librarian Joy P. Nakamura – Project Development Officer II

For the information and guidance of all concerned.

Very truly yours,

SALVADOR O. OCHAVO JR. Edd. CESO

Schools Division Superintendent